

MINUTES OF SPECIAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 102
HARRIS COUNTY, TEXAS

23 January 2017

THE STATE OF TEXAS
COUNTY OF HARRIS

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 102 (the "District") of Harris County, Texas, met in special session, open to the public, on the 23rd day of January, 2017, at the offices of Municipal District Services, L.L.C., 406 West Grand Parkway South, Suite 260, Harris County, Texas, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Randal W. Ward	President
Douglas Jordan	Vice President
David Scholler	Secretary/Treasurer
Jason A. Iken	Assistant Secretary
Robert Moorman	Assistant Secretary/Treasurer and Investment Officer

and all of said persons were present with the exception of Director Jordan, thus constituting a quorum.

Also present were: Bill Russell of Myrtle Cruz, Inc. the District's Bookkeeper; Cathy Brittain-Drew of Assessments of the Southwest, Inc. ("Assessments"), representing Thomas Lee, the District's Tax Assessor/Collector; Dana Hollingsworth of Municipal District Services, L.L.C. ("MDS"), the District's Operator; Mike Kurzy, P.E., of AEI Engineering, L.L.C. ("AEI"), the District's Engineer; Deputy Robert Appleberry of the Harris County Sheriff's Department (the "Sheriff's Department"); Carl Hoffman representing Accent Home Repair and Remodeling, Inc. ("Accent"); and Will Yale and David Green of Coats Rose, P.C. ("Coats Rose"), the District's Attorney.

Director Ward called the meeting to order.

Approval of Minutes

First, the Board considered approval of the minutes of the meeting of 19 December 2016. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the minutes of the meeting of 19 December 2016, as written.

Security Patrol Report

Deputy Appleberry addressed the Board regarding security related issues. A copy of the Security Patrol Report for December 2016 is attached hereto as an exhibit to these minutes.

Solid Waste Collection Service

Next, the Directors discussed matters relating to the solid waste collection service (the "Service") being provided in the District by Waste Corporation of Texas, L.P. ("WCA"), the District's Solid Waste Collector. Mr. Yale distributed to the Board copies of the Monthly Customer Issue Listing for the Service for December 2016, as prepared by WCA. A copy of the Monthly Customer Issue Listing is attached hereto as an exhibit to these minutes. A discussion ensued regarding the Service. Mr. Yale reported to the Board that Trevor Royal of WCA had provided the District's Attorney with telephone number and electronic mail address (collectively, the "Contact Information") that residents of the District could use to report Service issues directly to his group at WCA. He added that the District's Attorney had forwarded the Contact Information to Off Cinco for posting on the District's internet web site. Mr. Yale then called the Board's attention to a letter dated 23 January 2017 from the District's Attorney to WCA regarding certain areas of non-performance with respect to the Service and giving WCA 30 days in which to remedy said non-performance. A copy of the letter is attached hereto as an exhibit to these minutes.

Disaster Recovery Services / Storm Debris Collection

The Board then discussed matters relating to the Disaster Recovery Services performed by WCA for the collection of storm debris related to the major flooding event that occurred on 18 April 2016 in portions of Harris County (the "Flooding Event"). Mr. Yale stated that, to date, the District's Attorney had heard nothing further from the Federal Emergency Management Agency ("FEMA") regarding the status of the report from FEMA in response to the Request for Public Assistance that the District's Operator filed with FEMA in 2016 for reimbursement from FEMA of the District's costs incurred in response to the Flooding Event that were not covered by the District's insurance policies.

Tax Assessor/Collector's Report

Ms. Brittain-Drew distributed the Tax Assessor/Collector's Report for the month of December 2016, a copy of which is attached hereto as an exhibit to these minutes. She stated that as of 31 December 2016, the District's 2015 tax levy was 99.4% collected and the 2016 tax levy was 55.4% collected. She noted that the District's Tax Account had a balance of \$1,451,408.33 as of the end of this reporting period (31 December 2016). After deducting the disbursements for payment at today's meeting and adding collections received to date, she added, the District's Tax Account ends with a balance of \$442,619.22. She noted that Assessments was requesting

approval for 13 checks written on the District's tax account, and two transfers by wire as follows: a transfer of \$636,225.11 in revenues from the tax for maintenance and operations to the District's Operating Fund and \$750,000 to the Debt Service Fund.

The Board then reviewed the Unpaid Accounts Report dated 20 January 2017, a copy of which is included in the Tax Assessor/Collector's Report. Then, after review, upon a motion duly made and seconded, the Board voted unanimously to: (1) accept the Tax Assessor/Collector's Report; and (2) authorize payment of the checks listed therein.

District Administration Building

Next, the Directors discussed the condition of the District's Administration Building at Water Plant No. 2 (the "Building"). Ms. Hollingsworth recalled that on 7 January 2017 a hard freeze resulted in two leaks in the interior water line located in the ceiling of the building. The leaks were discovered on the morning of 9 January 2017, she continued, at which time the water service to the Building was shut off. Ms. Hollingsworth stated that the leaks caused significant water damage to the carpet, cabinets, and the lower portion of the walls in the area from the kitchen to the back door on the east side of the Building (collectively, the "Damage"). She continued that upon obtaining authorization from Director Ward, the District's Operator engaged Accent to remove the damaged carpet, wall sections, and cabinets. She noted that Director Ward had notified the homeowners associations in the District that the Building would not be available for meetings until further notice. Attached hereto as an exhibit to these minutes is a copy of an electronic mail message from Ms. Hollingsworth to the Board regarding the Building. Mr. Hoffman informed the Board that Accent had placed dryer units in the Building to remove the moisture from the studs. He noted that Arthur J. Gallagher & Co. ("Gallagher"), the District's insurance agent, had assigned an adjuster (the "Adjuster") to investigate the District's claim being filed in connection with the Damage. Mr. Hoffmann then reviewed with the Board a preliminary cost estimate (the "Estimate") as prepared by Accent for the possible rehabilitation of the Building (the "Rehabilitation"), a copy of which is attached hereto as an exhibit to these minutes. It was noted by the Board that the projected cost for all of the items listed in the Estimate was \$47,985.46. Mr. Hoffman remarked that the Rehabilitation as described in the Estimate would take approximately six weeks to complete.

A discussion ensued as to whether the Board should pursue the Rehabilitation or look into replacing the Building with a new structure (the "Replacement"). It was noted by the Board that the Building was a manufactured structure that was at least 30 years old. Director Moorman remarked that it would be necessary to examine the foundation and the structural integrity of the Building prior to making a decision between the Rehabilitation and the Replacement. He added that the Board would also need to review the findings in the Adjuster's report on the Building. Director Ward stated that it might be necessary to schedule a special meeting of the Board at the Building to view the Damage and discuss the possible options for the Rehabilitation or Replacement.

After further discussion, the Board directed Mr. Hoffman to prepare cost estimates for several options relating to the Rehabilitation.

Operator's Report

Next, Ms. Hollingsworth distributed the Operator's Report prepared by MDS for the month of December 2016. She reviewed the Water Production portion of the Operator's Report in detail. Ms. Hollingsworth reported that the District had produced 1,823,000 gallons of water and had purchased 24,200,000 gallons of water from the West Harris County Regional Water Authority (the "Authority") during the period of 16 November through 16 December 2016, with an accountability rate of 92.3% (the "Accountability Rate"). She reported that the District had provided 88,000 gallons of water to Harris County Municipal Utility District No. 250 ("HCMUD 250") during the reporting period. The District currently has 3,015 active service connections, she told the Board, plus 42 vacant connections. Then Ms. Hollingsworth reviewed the Wastewater Treatment portion of the Operator's Report. She noted that the District's Wastewater Treatment Plant (the "Plant") operated at 48.8% of design capacity during the December 2016 reporting period, with an average daily flow of 605,000 gallons per day ("gpd").

A discussion ensued regarding the quantity of water provided to HCMUD 250 during the reporting period. Ms. Hollingsworth explained to the Board that the quantity of 88,000 gallons of water was estimated by the operator for HCMUD 250, which was apparently using an unmetered interconnection with the District's water supply system (the "Interconnection") during the reporting period. She stated that MDS had contacted the operator for HCMUD 250 regarding this matter and would closely monitor the future use of the Interconnection between the District and HCMUD 250.

Ms. Hollingsworth reviewed and discussed with the Board the repairs and maintenance performed on the District's water distribution system and wastewater collection system, as listed in the Operator's Report. She reviewed with the Board the Preventive Maintenance Log for the District's facilities, a copy of which is included with the Operator's Report. Director Iken requested that the District's Operator prepare a chart for review at future meetings of the Board that includes line graphs for tracking the monthly trends over a five-year period relating to: (1) the quantity of groundwater pumped by the District's active water wells; and (2) the Accountability Rate.

After review, upon a motion duly made and seconded, the Board voted unanimously to accept the Operator's Report, a copy of which is attached hereto and shall be considered to be a part of these minutes.

Wastewater Treatment Plant / E. Coli Summary

Ms. Hollingsworth called the Board's attention to a table that lists the permit excursions at the Plant during 2016 that resulted from grab samples taken from the Plant effluent having an E. Coli count that exceeded the permitted level of 197 colony

forming units per milliliter. A copy of the table is included with the Operator's Report. She noted that during 2016 there had been 10 permit excursions at the Plant that were related to the E. Coli count.

Unauthorized Discharges During 2016

Ms. Hollingsworth then reviewed with the Board a table that lists the unauthorized discharges of wastewater from the District's sanitary sewer system that had occurred during 2016 (the "Discharges"). A copy of the table is included with the Operator's Report. She noted that during 2016 there had been one Discharge.

District Claim / AT&T and CenterPoint Energy

The Board discussed matters relating to the District's claim (the "District Claim") against AT&T, CenterPoint Energy, and certain subcontractors (JR Industrial & Consulting, H&H Utilities, Inc., MJ Sheridan, and GW Communications, hereinafter the "Subcontractors") in connection with damage caused to the District's water supply and sanitary sewer lines. Mr. Yale stated that the District Claim against MJ Sheridan was outstanding and that MJ Sheridan had not responded to inquiries from the District's Attorney regarding the payment of its share of the District Claim. A discussion ensued regarding the backcharge account for the Subcontractors that is managed by MDS (the "Backcharge Account"). Ms. Hollingsworth remarked that the current balance of the Backcharge Account was approximately \$44,000.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to write-off the amount due to the District from the Subcontractors under the District Claim and to direct the District's Operator to engage a collection agency to pursue collection of said amount.

Survey of Sanitary Sewer Line Manholes

Ms. Hollingsworth reported on the status of the survey of the manholes on the District's sanitary sewer lines (the "Manhole Survey") being performed by the District's Operator. She informed the Board that the Manhole Survey was complete and that the District's Operator was preparing a report for presentation at a future meeting of the Board.

Termination of Service

Consideration was then given to the termination of water and sewer service to certain delinquent accounts. The President recognized Ms. Hollingsworth, who advised the Board that the requisite notifications had been given to each customer and that each customer was advised of the date, time and place of the Board meeting which they could attend to discuss termination of service. The Board noted that there were no customers present to protest the utility billings. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the Operator to

terminate the water and sewer service to those accounts listed on the termination list, attached hereto.

Customer Write-Off Report

Ms. Hollingsworth reviewed with the Board the Customer Write-Off Report dated 29 December 2016 as prepared by the District's Operator. A copy of the Customer Write-Off Report is included with the Operations Report. It was noted by the Board that there were five delinquent service accounts in the total amount of \$1,499.57 that would be written off and turned over to a collection agency. After review, upon a motion duly made and seconded, the Board voted unanimously to write-off the delinquent utility service accounts and direct the District's Operator to engage a collection agency to pursue collection of the amounts owed to the District by the delinquent utility service accounts listed in the Customer Write-Off Report.

Engineer's Report

Next, Mr. Kurzy presented the Engineer's Report for the Board's review. A copy of the Engineer's Report is attached hereto as an exhibit to these minutes.

Maintenance of Detention Ponds

Next, the Directors discussed matters relating to the maintenance (the "Detention Pond Maintenance") of the detention ponds (the "Detention Ponds") serving Waldron Estates Subdivision and Concord Colony Subdivision, Section 2, by Storm Water Solutions, L.P. Mr. Kurzy submitted to and reviewed with the Board the Inspection Report for the Detention Pond Maintenance for January 2017 as prepared by AEI, a copy of which is attached hereto as an exhibit to these minutes.

Request for Service / Redeemed Christian Church of God – House of David

Next, the Board discussed matters relating to the request for service from the Redeemed Christian Church of God – House of David (the "Church") in connection with its intent to construct a community center (the "Community Center") in addition to the existing Church facilities in the District. Mr. Kurzy reported that, to date, the District's Engineer had not received the revised plans for the Community Center from the Church's engineer.

Sanitary Sewer Overflow Initiative

The Directors next discussed the status of the District's participation in the Sanitary Sewer Overflow Initiative (the "SSO Initiative") being promulgated by the Texas Commission on Environmental Quality (the "Commission"). Mr. Kurzy reported that the District's Engineer had completed and reviewed the draft annual report to the Commission addressing the progress of the SSO Initiative (the "Annual Report"). He stated that the final items to be added to the Annual Report this week would include

(1) the December 2016 flow data from the Plant; and (2) the operational costs applied to the SSO Initiative such as the cleaning of sanitary sewer lift stations and the cleaning and televised inspection of sanitary sewer lines in the District.

Inspection of Sanitary Sewer Lines in Area B – Phase 1

The Board then discussed matters relating to the contract with Magna-Flow Environmental, Inc. ("Magna-Flow") to perform the 10-year post-rehabilitation televised inspection of sanitary sewer lines and inspection of manholes in Area B – Phase 1 (the "Area B Inspection"). Mr. Kurzy reported that Magna-Flow had completed the Area B Inspection and had provided the District's engineer with the videos but not the final report. He stated that the final request for payment from Magna-Flow would not be processed until all documentation had been submitted to AEI. Mr. Kurzy stated that the District's Engineer had received no additional information regarding the possible settlement of the claim filed against Magna-Flow's insurance by the owner of a residence in the District in connection with a lid on a sanitary sewer manhole that had been left uncovered during the Area B Inspection.

Water Plant No. 2 Expansion and Improvements

The Directors next discussed the contract with W. W. Payton Corp. ("Payton") for the Water Plant No. 2 Expansion and Improvements (the "Water Plant No. 2 Improvements"). Mr. Kurzy reported that Payton had completed the punch list items for the one-year warranty inspection of the Water Plant No. 2 Improvements with the exception of the external coating system on the Elevated Storage Tank at Water Plant No. 2 (the "EST Coating System"). He stated that Payton plans to power-wash and recoat certain portions of the EST Coating System when weather conditions are favorable.

Rehabilitation of Sanitary Sewer Lines – Area C

The Board then discussed the contract between the District and Insituform Technologies, LLC ("Insituform") for rehabilitation of the sanitary sewer lines in Area C (the "Area C Rehabilitation"). Mr. Kurzy reported that the one-year warranty period for the Area C Rehabilitation would expire on 2 February 2017. He stated that the District's Engineer would conduct the one-year warranty inspection on the Area C Rehabilitation prior to the expiration of the warranty period.

Request for Service / 10-acre Tract / Schellite, LLC

Next, the Directors discussed matters relating to the proposed development by Schellite, LLC of a 10-acre tract located at 6010 Addicks-Satsuma Road (the "Schellite Tract"). Mr. Kurzy stated that the District's Engineer had reviewed the plans for the proposed development in the Schellite Tract and had forwarded comments on same to the engineer for Schellite. He remarked that the comments pertained to minor general items that needed to be addressed in the plans.

Wastewater Discharge Permit Renewal

Then Mr. Kurzy discussed the status of the renewal application (the "Application") for the District's discharge permit (the "Permit") that was submitted to the Commission prior to the deadline date of 1 November 2016. He reported that AEI was awaiting final review of the Application and receipt of the draft Permit.

Wastewater Treatment Plant / TPDES Multi-Sector General Permit

Mr. Kurzy then discussed with the Board the status of the District's TPDES Multi-Sector General Permit for stormwater run-off at the Plant site (the "MS4 Permit"). He informed the Board that the new MS4 Permit with the requisite documentation had been forwarded to the Commission in November 2016 for review and approval. Mr. Kurzy added that he anticipated a response from the Commission within the next month.

Inspection of 125,000 Gallon Ground Storage Tank / Water Plant No. 1

Mr. Kurzy submitted to and reviewed with the Board an Evaluation Report prepared by AEI in connection with the "hatch" inspection conducted on 9 December 2016 of the 125,000 gallon ground storage tank (the "GST") at Water Plant No. 1. A copy of the Evaluation Report is attached hereto as an exhibit to these minutes. Mr. Kurzy reported that the external coating system appears to be in good overall condition, with small areas of light corrosion on the exterior piping. The roof hatches are in fair condition with areas of light corrosion and damaged gasket material, he told the Board. He continued that the central vent screen has light corrosion. The interior of the GST appears to be in good overall condition, he told the Board, with light staining on the walls below the high water level and light corrosion on the Regional fill piping and the 16-inch overflow trough. There is corrosion on the top rung of the interior ladder, he told the Board.

Mr. Kurzy recommended the following actions with regard to the 125,000 gallon GST: (1) power-tool clean and spot recoat with a two-coat polyurethane coating system the areas of corrosion and coating failure on the exterior piping and hatches; (2) repair or replace any damaged or missing gasket material on the inspection hatches; (3) apply water-tight sealant between the base of the steel tank and the concrete ring; (4) replace corroded vent screens; and (5) maintain the current one-year evaluation schedule. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Engineer to proceed with the recommended actions relating to the 125,000 gallon GST.

Inspection of 240,000 Gallon Ground Storage Tank / Water Plant No. 1

Mr. Kurzy then submitted to and reviewed with the Board an Evaluation Report prepared by AEI in connection with the "hatch" inspection conducted on 9 December 2016 of the 240,000 GST at Water Plant No. 1. A copy of the Evaluation Report is

attached hereto as an exhibit to these minutes. Mr. Kurzy reported that the exterior of the GST was in good overall condition with small areas of light corrosion on the manway bolts, the District and Regional fill line flanges, and the drain line. The roof hatches are in fair condition with light to moderate corrosion and delamination around the lip of the overflow hatch, he told the Board. He stated that the gasket material on the overflow hatch was missing. Mr. Kurzy then reported that the interior of the GST appears to be in fair overall condition with staining on the walls below the high water level and on the District fill piping. He continued that there was heavy corrosion along the top rungs of the ladder, as well as light to moderate corrosion along the weld seams, at the central vent, and on the Regional fill piping.

Mr. Kurzy recommended the following actions with regard to the 240,000 gallon GST: (1) power-tool clean and spot recoat with a two-coat polyurethane coating system the areas of corrosion and coating failure on the exterior of the GST, roof hatches, vent, and yard piping; (2) repair the top rungs of the interior ladder; (3) replace the missing gasket material on the overflow hatch; (4) monitor the areas of corrosion on the interior of the GST; (5) fill the sinkhole near the 12-inch suction line; and (6) maintain the current one-year evaluation schedule. After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize the District's Engineer to proceed with the recommended actions relating to the 240,000 gallon GST.

Bookkeeper's Report

Mr. Russell presented the Bookkeeper's Report, a copy of which is attached hereto and shall be considered to be part of these minutes. He reviewed the District's revenues and expenses for the month of December 2016 as well as the investments for each of the accounts maintained by the District. He reported that the District's Operating Fund checking account began this reporting period with a balance of \$17,793.92 and that there were total receipts of \$318,915.31 during the reporting period, less checks completed at or after the Board's last meeting and other disbursements, resulting in a balance for the Operating Fund checking account of \$319,334.46. Mr. Russell went on to say that this ending balance, as well as investments, less disbursements presented at this meeting, result in the District having total operating funds of \$3,385,076.34 available for the District as of 23 January 2017.

Mr. Russell informed the Board that the District had received a payment of \$11,104.40 from the City of Houston (the "City") for the District's share of sales tax collections during October 2016 pursuant to the Strategic Partnership Agreement with the City for limited purpose annexation of commercial property in the District.

Mr. Russell then reported that the balance of the District's Debt Service Fund, including investments, totals \$515,253.92 and the balance of the District's Capital Projects Fund, including investments, totals \$266,953.26 as of this date. The Board then reviewed: (1) the District's Operating Budget for the fiscal year ending 30 September 2017; (2) the Summary of Costs relating to the District's Series 2014 Bonds; (3) the table listing the District's power consumption and the amount billed to the

District; (4) the Schedule of Investments; (5) the balance of deposits paid by developers for legal and engineering fees incurred by the District for their respective projects; and (6) the Pledged Security Report dated 1 January 2017. Copies of these documents are included with the Bookkeeper's Report.

Then, after review, upon a motion duly made and seconded, the Board voted unanimously to: (1) accept the Bookkeeper's Report and (2) authorize payment of the checks listed therein.

Insurance Coverage for the District's Consultants

Next, the Directors considered requiring the District's consultants to submit insurance certificates evidencing liability insurance coverage for their respective firms. Mr. Yale submitted for the Board's review a letter to the District's consultants, requesting that the insurance certificates be forwarded to the District's Attorney. After discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) authorize Director Ward to execute the letter and (2) authorize the District's Attorney to distribute the letter to the District's consultants. A copy of the letter is attached hereto and shall be considered to be a part of these minutes.

Schedule Special Board of Directors Meeting

Consideration was given to scheduling a special Board meeting in order to review the Business Plan and SWOT Analysis (Strengths, Weaknesses, Opportunities and Threats). The Directors deferred scheduling the special Board meeting to review the Business Plan and SWOT Analysis until such time as the Building was again available for meetings.

Proposal for Insurance Coverage

Next, the Board reviewed the Proposal for Insurance Coverage (the "Gallagher Proposal") for the policy term of 20 March 2017 through 20 March 2018 as submitted by Gallagher. It was noted by the Board that the pricing for the insurance coverage to be provided under the Gallagher Proposal had increased from \$40,506 for the policy term ending 20 March 2017 to \$42,451 for the policy term ending 20 March 2018.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Gallagher Proposal. A copy of the Gallagher Proposal as accepted by the Board is attached hereto and shall be considered to be a part of these minutes. It was noted by Mr. Yale that the insurance policies being provided to the District under the Gallagher Proposal would be forwarded to the District's Attorney at a later date.

Emergency Water Supply Contract / Harris County Municipal Utility District No. 185

The Board next discussed matters relating to the request from Harris County Municipal Utility District No. 185 ("HCMUD 185") regarding proposed revisions to the Emergency Water Supply Contract dated 17 December 1981 between the District and HCMUD 185, as amended. Mr. Yale reported that he was awaiting comment on the proposed Amendment and Restatement of Emergency Water Supply Contract between the District and HCMUD 185 from Smith, Murdaugh, Little & Bonham, LLP, the attorney for HCMUD 185.

West Harris County Regional Water Authority

Mr. Yale distributed copies of a memorandum from Coats Rose regarding the 11 January 2017 meeting of the Authority's board of directors. A copy of the memorandum is attached hereto as an exhibit to these minutes.

Power Supply Issues / Public Power Pool

Next, the Directors discussed matters pertaining to the aggregate purchase of electricity under the auspices of the Public Power Pool ("P3"). Mr. Yale distributed copies of a newsletter from P3 dated 16 January 2017, a copy of which is attached hereto.

Attorney's Report

Mr. Yale presented the Attorney's Report.

Approval of Certified Agenda

The Directors then considered approval of the certified agenda for the executive session of 26 September 2016. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the certified agenda for the executive session of 26 September 2016, as written.

Order Calling Directors Election

Mr. Yale then distributed a draft ORDER CALLING DIRECTORS ELECTION FOR A MUNICIPAL UTILITY DISTRICT. He explained that the Board was required to adopt the Order prior to 17 February 2017 pursuant to the requirements of the Texas Election Code. He told the Board that the deadline for submission of an application for a position on the ballot was 5:00 p.m. on 17 February 2017 and that the deadline for filing as a write-in candidate was 5:00 p.m. on 21 February 2017. If there are no contested positions after 22 February 2017, then the Board can cancel the Directors Election, Mr. Yale continued. He added that the Order Calling Directors Election would have to be completed if the District was required to hold the election.

After review, upon a motion duly made and seconded, the Board voted unanimously to adopt the Order Calling Directors Election, subject to completion if the election is required. A copy of the Order Calling Directors Election thus adopted is attached to these minutes as an exhibit.

Eminent Domain Reporting

Mr. Yale reported that on 9 January 2017 the District's Attorney had filed with the Texas Comptroller the annual report for the District containing certain information relating to the District's eminent domain authority pursuant to Senate Bill 1812 as approved by the 84th Texas Legislature – Regular Session 2015. A copy of the Eminent Domain Report Confirmation for the District is attached hereto as an exhibit to these minutes.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

Harris County Municipal Utility District No. 102
Meeting of 23 January 2017
Attachments

1. Visitor Sign-in Sheet;
2. Security Patrol Report;
3. WCA Monthly Customer Issue Listing;
4. Coats Rose letter to WCA;
5. Tax Assessor/Collector's Report;
6. Email from EDP / Administration Building;
7. Proposed Project Scope / Rehabilitation of Administration Building;
8. Operator's Report;
9. Engineer's Report;
10. Inspection Report for the Detention Pond Maintenance;
11. Evaluation Report / 125,000 Gallon GST at Water Plant No. 1;
12. Evaluation Report / 240,000 Gallon GST at Water Plant No. 1;
13. Bookkeeper's Report;
14. Letter to Consultants / Insurance Certificates;
15. Proposal for Insurance Services;
16. Coats Rose memo / WHCRWA;
17. P3 Newsletter;
18. ORDER CALLING DIRECTORS ELECTION FOR A MUNICIPAL UTILITY DISTRICT; and
19. Eminent Domain Report Confirmation.