HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 102 OF HARRIS COUNTY, TEXAS

TO: THE BOARD OF DIRECTORS OF HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 102 OF HARRIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Harris County Municipal Utility District No. 102 will hold a **regular meeting**, open to the public, on **MONDAY**, **24 FEBRUARY 2014**, at **6:00 p.m.** at **15300 Falmouth**, Houston, Texas, within the boundaries of the District, to consider and act upon the following matters:

- 1. Minutes of the meeting of 27 January 2014;
- 2. Consider comments from District residents:
- 3. Security Report;
- 4. Solid Waste Collection Report (contract expires 4/30/2014; 60-day notice), including approval of Agreement for Solid Waste Collection Service (5-year extension);
- 5. Report of the Tax Assessor/Collector, including:
 - (a) approve payments from the District's tax account;
 - (b) review and authorize actions for the collection of delinquent taxes, including possible termination of service;
 - (c) adopt Resolution Concerning Exemption of Residence Homesteads From Taxation:
 - (d) confirm agreement for services of delinquent tax attorney:
 - (e) approve assessment of a collection charge on all delinquent 2013 personal property taxes, penalties, and interest pursuant to Section 33.11 of the Tax Code, and on all delinquent 2013 taxes, penalties, and interest pursuant to Sections 33.07 and 33.08 of the Tax Code; execute Certificate of Board Action regarding same:
- 6. Operator's Report, including:
 - (a) operation of the District's facilities;
 - (b) discuss and authorize any repairs or other work by the Operator deemed necessary:
 - (c) report regarding water accountability;
 - (d) report regarding status of sanitary sewer overflows, permit violations, and/or insurance claims;
 - (e) authorize action against delinquent accounts, including termination of service;
 - (f) status of replacement of Lift Pump 2 at Lift Station 2 and authorize actions deemed necessary (Neil Technical Services, Corp.);
 - (g) review emergency procedures and routine data back-up;
 - (h) report regarding commercial water meters;

7. Engineer's Report, including:

- (a) status of bond application (Series 2014 Bonds);
- (b) report regarding maintenance of Concord Colony, Section Two and Waldron Estates detention facilities;
- (c) status of TCEQ Sanitary Sewer Overflow Initiative;
- (d) review proposal to investigate condition of storm sewer lines in Langham Creek Colony;

8. Bookkeeper's Report, including:

- (a) authorize payment of the District's bills;
- (b) review investments in the District's accounts;
- (c) review Depository Pledge Report;

9. New business, including:

- (a) actions related to the proposed sale of Series 2014 Bonds, including:
 - (1) review bids received for the Series 2014 Bonds and consider awarding sale as recommended by the District's Financial Advisor;
 - (2) approve Official Statement for the sale of the Bonds and authorize printing and distribution of same; adopt Order Adopting and Authorizing Execution and Distribution of Official Statement and Ratifying Distribution of Preliminary Official Statement;
 - (3) adopt Resolution Authorizing Issuance of the District's bonds;
 - (4) authorize the Board of Directors of the District to execute a General Certificate and various receipts, certificates, and letters in conjunction with the sale and delivery of the Bonds;
 - (5) approve and execute Bond Registrar, Paying Agency, and Transfer Agency Agreement:
 - (6) authorize the District's directors and consultants to complete all matters and take actions incident to the issuance, approval by the Attorney General, sale, delivery, and closing on the Bonds;
- (b) approve Resolution Nominating Douglas M. Jordan to the Board of Trustees of the Association of Water Board Directors:

10. Old business, including:

- (a) status of request to District consultants for annual insurance certificates;
- (b) status of technology for Board meetings;
- (c) status of surface water issues related to West Harris County Regional Water Authority;
- (d) discuss power supply issues and nominating procedures (P3);
- (e) status of issues related to District's web site;
- (f) discuss landscaping issues and authorize actions deemed necessary, including status of pruning of trees in median on West Little York Road (Arbor Care, Inc.);
- 11. Attorney's Report, including status of continuing disclosure requirements for the District (due 3/30/2014) and approve related actions;

- 12. Executive session pursuant to Open Meetings Act, Chapter 551, Government Code, if necessary, to discuss matters relating to pending or contemplated litigation, personnel matters, real estate transactions, or security;
- 13. Action on matters discussed in executive session;
- 14. Schedule future meetings as required; and
- 15. Discuss items to be placed on future meeting agendas.

Marcia B. Oliver

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Utility District No. 102

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